

Revised 08/02/17



Integrity, Inclusion, Education, Excellence

The 2018 JAWS First Chance Meet

Long Course Open Invitational

Hosted By: Jenison Area Wildcat Swimming

Saturday, May 26, 2018

Sanction - This meet is sanctioned by Michigan Swimming, Inc. (MS), as a timed final meet on behalf of USA Swimming (USA-S), Sanction Number **MI1718112**. In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as is fully set forth in these meet rules.

Location - Jenison High School Aquatic Center

2140 Bauer Road

Jenison, MI 49428

Times - Saturday Morning

Balcony opens: 7:15AM

Warm up Starts: 7:30AM, Check in Closes: 7:45AM, Events Begin: 8:30AM

Saturday Afternoon

Warm up Starts: Immediately following the morning session, but not before 12:30PM.

Check in Closes: 15 minutes after warm up begins. Events Begin: One hour after warm up begins.

Motels – For a list of hotels near the Jenison High School Aquatics Center please visit www.jenisonaquatics.org. Click on Food & Lodging.

Facilities - The Jenison High School Aquatics Center, is an 8 lane 50 meter pool. Lanes 2 through 8 will be used for competition and lane 1 will be available for supervised warm-up and warm-down. Depth at start is 13'11 and 4'6" at turn. Movable starting blocks and non-turbulent lane markers will be used. IST timing with a seven lane display will be used. There is ample balcony seating for spectators. Lockers are available (provide your own lock). Public phones will not be available. The competition course has not been certified in accordance with 104.2.2C (4).

Eligibility - The 2018 JAWS First Chance Meet is open to all level of swimmers with no entry time qualifications. All swimmers must be currently registered with United States of

America Swimming (USA-S). A swimmer's age on May 26, 2018 will determine his/her eligibility for a particular age group.

Deck Registration - Unregistered swimmers must register on deck at this meet by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee (\$152.00 per swimmer for 2017-18 registration).

Meet Format - This meet is an open invitational, timed finals meet with 13 & over swimmers in the AM and 12 & under swimmers in the PM.

Entry Limits - Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the Administrative Official for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met. As set forth in entry procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.

Swimmers Without A Coach - Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

Individual Entry Limits - All swimmers may enter up to four (4) events.

Electronic Entries - **\$5.00** per individual event. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: JAWS. See Michigan Swimming entry fee structure for appropriate fees for your type of meet.

Paper Entries - MS rules regarding non-electronic entries apply. \$6.00 per individual event. There is a \$1.00 additional charge per individual event if the entry is not submitted in Hy-Tek format. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the Administrative Official on a spreadsheet of your choice however the paper entry must be logically formatted and must contain all pertinent information to allow the Administrative Official to easily enter the swimmer(s) in the correct events with correct seed times.

Entry Procedures - Entries may be submitted to the Administrative Official as of April 30th, 2018 at 6:00 PM. The Administrative Official must receive all entries no later than May 20th, 2018 at 5:00 PM. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (<http://www.miswim.org/>). All individual entries should be submitted via electronic mail to the Administrative Official at forbesajswim@gmail.com. All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the Administrative Official has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your club's signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be

allowed to swim in the meet. The complete 2018 JAWS First Chance Meet entry packet with entry forms is available on the Michigan Swimming Website at <http://www.miswim.org/>

Refunds - Once a team or individual entry has been received and processed by the Administrative Official there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).

Entries - Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check can either be delivered to Adam Forbes or Nicole Redder in the Jenison HS Pool office on Saturday May 26, 2018 or sent via U.S. mail or nationally recognized overnight courier to:

Nicole Redder
Jenison High School Aquatic Center
2140 Bauer Road
Jenison, MI 49428
616-667-3571

Adam Forbes (Administrative Official) – forbesajswim@gmail.com

Check In - Check in will be required. If required, it will be available 30 minutes prior to warmup. Failure to check in will cause the swimmer to be scratched from all events in that session. Check in will close 15 minutes after the start of warm up for each session. Check in sheets will be separated by gender and located on a table outside of each respective locker room on the pool deck.

Scratch Rules - Prior to check in close a swimmer may scratch events at the Clerk of Course. After check in closes, you must see the Meet Referee to scratch an event.

Marshaling - There is no marshaling in this meet. Heat sheets will be posted for self-marshaling for all age groups underneath the American flag and the scoreboard.

Seeding - All events are timed finals and will be seeded slowest to fastest.

Deck Entries/Time Trials - Deck entries will be accepted. The deck entry fee is \$7.50 per individual event. Deck entries are subject to the Michigan Swimming \$1.00 general surcharge if they are not already entered in the meet. For deck entries, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal, the Club Portal is located on the USA Swimming website. The athlete may also enter by showing their membership from USA Swimming's DECK PASS on a smart phone. Name, athlete ID and club affiliation should then be added to your database just as it appears on the card or list or the swimmer may compete unattached (UN) if they request to do so.

Meet Programs/Admissions - Admission is \$5.00. Children 8 & under are free with a paying adult. Heat sheets will be available for \$2.00 at the admissions and/or concessions table after they are announced as available.

Scoring - No team or individual scoring will be kept.

Awards – 1st through 8th place ribbons will be awarded to 8 & Under, 9 & 10, and 11 & 12 age groups. There are no awards for 13 & Overs. Coaches must claim awards at the end of the meet. They will not be mailed.

Results - Complete Official meet results will be posted on the Michigan Swimming Website at <http://www.miswim.org/>. Unofficial results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.

Concessions - Food and beverages will be available in the upstairs balcony. No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials.

Lost and Found - Articles may be turned in/picked up at the pool office. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).

Swimming Safety - Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool and diving well. Penalties for violating these rules will be in the sole discretion of the Meet Referee which may include ejection from the meet.

Deck Personnel/Locker Rooms/Credentialing - Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS, Program Operations Vice-Chair of MS, Officials Chairs of MS, and the Michigan Swimming Office staff are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.

Lists of registered coaches, certified officials and meet personnel will be placed outside the hallway to the locker rooms/pool deck. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team logo, name as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.

All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.

Swimmers with Disabilities - All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.

General Info - Any errors or omissions in the program will be documented and signed by the Meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.

First Aid - Supplies will be kept in the pool office.

Facility Items -

- (A) No smoking is allowed in the building or on the grounds of Jenison High School.
- (B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.

- (C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.
- (D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the pool office.
- (E) To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.
- (F) Deck changing, in whole or in part, into or out of a swimsuit when wearing just one suit in an area other than a permanent or temporary locker room, bathroom, changing room or other space designated for changing purposes is **prohibited**.
- (G) Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

Meet Director - Nicole Redder / Nredder@jpsonline.org / 616-667-3571

Meet Referee - Steve Weeks / steve.weeks@evoqua.com / 616-566-0986

Safety Marshal – Jennifer Coffey

Administrative Official – Adam Forbes / forbesajswim@gmail.com / 616-430-0885

The 2018 JAWS First Chance Meet Long Course Open Invitational

Hosted By: Jenison Area Wildcat Swimming

Saturday, May 26, 2018

Sanction Number **MI1718112**

Warm-Up: 7:30am, Check in Closes at 7:45am, Start: 8:30am

<u>Girls Events</u>	<u>Events (all 13 & Over)</u>	<u>Boys Events</u>
1	400IM	2
3	200 Free	4
5	100 Breast	6
7	200 Butterfly	8
9	100 Free	10
11	200 Back	12
13	100 Butterfly	14
15	200 Breast	16
17	100 Back	18
19	50 Free	20
21	200 IM	22
23	400 Free	24

The 2018 JAWS First Chance Meet Long Course Open Invitational

Hosted By: Jenison Area Wildcat Swimming

Saturday, May 26, 2018

Sanction Number **MI1718112**

Warm-Up: Immediately following AM session but not before 12:30pm

Check In Closes: 15 minutes after the start of Warm-up

Meet Starts: one hour after the start of Warm-ups

Girls Events	Events (all 12 & Under)	Boys Events
25	400 IM	26
27	200 Free	28
29	100 Breast	30
31	50 Butterfly	32
33	200 IM	34
35	100 Back	36
37	50 Breast	38
39	100 Free	40
41	200 Back	42
43	100 Butterfly	44
45	50 Free	46
47	200 Breast	48
49	50 Back	50
51	200 Butterfly	52
53	400 Free	54

Meet Evaluation Form

Sanction Number: MI1718112

Name of Meet: The 2018 JAWS First Chance Meet Long Course Open Invitational

Date of Meet: May 26, 2018

Host of Meet: JAWS

Place of Meet: Jenison High School

Who do you represent (circle)? Host Club Visiting Club Unattached

Describe yourself (circle) Athlete Coach Official Meet Worker Spectator

Please rate the overall quality of this meet:

(Please write any comments or suggestions below or on the reverse side)

	Low			High	
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
6. Officiating	1	2	3	4	5
7. Awards and award presentations:	1	2	3	4	5
8. Safety provisions:	1	2	3	4	5
9. Overall success of the meet:	1	2	3	4	5
10. Other (please specify):	1	2	3	4	5

Return this completed evaluation to a representative of the Meet Host. Thank you.

Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair (Joe McBratnie) and the Michigan Swimming Office (Dawn Gurley and John Loria) within 30 days.