

Revised 12/30/16



## **Integrity, Inclusion, Education, Excellence**

**West Michigan Classic A-B-C Invitational**

**Hosted By: Michigan Lakeshore Aquatics**

**July 15-16, 2017**

**Sanction** - This meet is sanctioned by Michigan Swimming, Inc. (MS), as a timed final meet on behalf of USA Swimming (USA-S), Sanction Number MI1617126 and MITT1617126. In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. MS rules, safety, and warm up procedures will govern the meet as is fully set forth in these meet rules.

**Location** - Holland Community Aquatic Center

550 Maple Ave.

Holland, MI 49423

### **Times –**

Saturday and Sunday Morning

Warm-up 8:00am Meet Start 9:00am

Saturday and Sunday Afternoon

Warm-up to start immediately following the 12 & Under session but not before 1:00pm. Meet will start 90 minutes after warm-up begins but not before 2:30pm.

**Motels** – Please visit your favorite travel website for hotel accommodations.

**Facilities** - Holland Aquatic Center is an 8 lane 50 meter pool with an attached 6-lane 25 yard pool available for supervised warm-up and warm down. Depth at start is 6'9"<sup>1</sup> and 13' at turn. Permanent starting blocks and non-turbulent lane markers will be used. Colorado timing with an 8 lane display will be used. There is ample balcony seating for spectators. Lockers are available please provide your own lock. Public phones will be available. The competition course has not been certified in accordance with 104.2.2C(4)

**Eligibility** – West Michigan Classic A-B-C Invitational is for those swimmers meeting A-B-C criteria. All swimmers must be currently registered with United States of America Swimming (USA-S). A swimmer's age on July 15, 2017 will determine his/her eligibility for a particular age group.

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<sup>1</sup>Depth at Start must meet State of Michigan requirements.

**Deck Registration** - Unregistered swimmers must register on deck at this meet by turning in the athlete registration form and payment to the Meet Referee. The cost of registering on deck is double the normal fee (\$148.00 per swimmer for 2016-17 registration).

**Meet Format** – The West Michigan Classic is an A-B-C LCM, 12 & Under events swim during the morning sessions, 13 & Over events swum during the afternoon sessions.

**Entry Limits** - Entries will be accepted on a first come first serve basis by date of email for electronic entries and date of receipt by the Administrative Official for hard copy entries until the Michigan Swimming Four (4) hour per session maximum time limit is met. As set forth in entry procedures below, (A) a hard copy of your club's entry summary sheet, (B) a hard copy of your club's signed release/waiver agreement (C) your club's certification of entered athletes and (D) your club's entry and entry fees must be received by the Entry Chair in a timely fashion prior to the start of the meet, or your swimmers will not be allowed to swim in the meet. Entries received after the four (4) hour per session time limit has been met will be returned even if received before the entry deadline.

**Swimmers Without A Coach** - Any swimmer entered in the meet, unaccompanied by a USA-S member coach, must be certified by a USA-S member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

**Individual Entry Limits** – Swimmers may enter into no more than 4 individual events per day, including time trials.

**Electronic Entries** - \$5.00 per individual event. Please include a \$1.00 Michigan Swimming surcharge for each swimmer entered. Make checks payable to: **Holland Community Aquatic Center**

**Paper Entries** - MS rules regarding non-electronic entries apply. \$6.00 per individual event. There is a \$1.00 additional charge per individual event paid if the entry is not submitted in Hy-Tek format. The Michigan Swimming \$1.00 general surcharge for each swimmer also applies to paper entries. Paper entries may be submitted to the Administrative Official on a spreadsheet of your choice however the paper entry must be logically formatted and must contain all pertinent information to allow the Administrative Official to easily enter the swimmer(s) in the correct events with correct seed times.

**Entry Procedures** - Entries may be submitted to the Administrative Official as of 8:00am June 17, 2017. The Administrative Official must receive all entries no later than July 7, 2017 7:00pm. Entries must include correct swimmer name (as registered with USA/MS Swimming), age and USA number. You can import the order of events and event numbers from the Michigan Swimming website (<http://www.miswim.org/>). All individual entries should be submitted via electronic mail to the Administrative Official at [bperisao@gmail.com](mailto:bperisao@gmail.com). All entries will be processed in order by email date code or mail date code. Any entries submitted will be considered provisional until such time as the Administrative Official has received a hard copy of: (a) your club's entries (Team Manager Meet Entries Report), (b) a hard copy of your club's signed release/waiver agreement (c) your clubs signed certification of entered athletes and (d) your club's entry fees. This must be received in a timely fashion prior to the start of the meet or your swimmers will not be allowed to swim in the meet. The complete West Michigan Classic A-B-C Invitational entry packet with entry forms is available on the Michigan Swimming Website at <http://www.miswim.org/>

**Refunds** - Once a team or individual entry has been received and processed by the Administrative Official there are no refunds in full or in part unless the "over qualification exception" applies (see MS Rules).

**Entries** - Your club's Entry, Entry Summary Sheet, Release/Waiver, Certification of Entered Athletes and Check should be sent via U.S. mail or nationally recognized overnight courier to:

Paperwork and Payments: Michigan Lakeshore Aquatics

550 Maple Ave.

Holland, MI 49423

616-393-7595 x119

Administrative Official: Betty Peristeridis [bperisao@gmail.com](mailto:bperisao@gmail.com)

(269)760-3996 (COACHES ONLY)

**Check In** - Check in will be required. If required, it will be available 30 minutes prior to the start of warm-up. Check-in is mandatory check and will be required by the time set forth in this meet announcement. Failure to check in, if required, it will cause the swimmer to be scratched from all events in that session. Check in will close 15 minutes after the start of warm up for each session. Check in sheets will be posted in the pool lobby.

**Scratch Rules** - Prior to check in close a swimmer may scratch events at the Clerk of Course. After check in closes, you must see the Meet Referee to scratch an event.

**Marshaling** - This is a self-marshalled meet. Swimmers are responsible for being in the correct heat and lane. Heat sheets will be posted prior to the start of each session.

**Seeding** - All events are timed finals and will be seeded slowest to fastest.

**Deck Entries/Time Trials** – Deck entries and time trials will be offered if time is available under the Michigan Swimming 4 hour rule. Individual events and time trials are \$7.50 per event. Deck entry and time trial swimmers are subject to the Michigan Swimming \$1.00 general surcharge if they are not already entered in the meet. For deck entries and time trials, registration status must be proven by providing a current USA Swimming membership card or a current print out of an athlete roster from the Club Portal, the Club Portal is located on the USA Swimming website. The athlete may also enter by showing their membership from USA Swimming's DECK PASS on a smart phone. Name, athlete ID and club affiliation should then be added to your database just as it appears on the card or list or the swimmer may compete unattached (UN) if they request to do so.

**Meet Programs/Admissions** - Admissions: \$5.00 per person per day (children ten (10) and under free with a paying adult). Heat sheets will be available each session at the admissions table for \$2.00 after the meet is seeded. One-day wristbands on the right wrist only (no hand stamps) will be utilized. Cut bands are NOT allowed for re-entry. NO BAG CHAIRS/FOLDING CHAIRS/CAMP CHAIRS ARE ALLOWED IN THE BALCONY.

**Scoring** - No team or individual scoring will be kept.

**Awards** – There are no awards for Open events. 12 & Under swimmers will receive ribbons for 1-8th place in the A-B-C divisions for the age groups of 10 & under and 11-12.

All awards must be picked up by the coaches at the conclusion of the meet on Sunday.

**Results** - Complete Official meet results will be posted on the Michigan Swimming Website at <http://www.miswim.org/>. Unofficial results will also be available on flash drive (HY-TEK Team Manager result file) upon request. Teams must provide their own flash drive.

**Concessions** - Food and beverages will be available in the pool balcony. No food or beverage will be allowed on the deck of the pool, in the locker rooms or in the spectator areas. A hospitality area will be available for coaches and officials.

**Lost and Found** - Articles may be turned in/picked up at the pool office. Articles not picked up by the end of the meet will be retained by the Meet Director or a representative for at least 14 days (any longer period shall be in the sole discretion of the Meet Director).

**Swimming Safety** - Michigan Swimming warm up rules will be followed. To protect all swimmers during warm-ups, swimmers are required to enter the pool feet first at all times except when sprint lanes have been designated. No jumping or diving. The same rules will apply with respect to the warm-down pool and diving well. Penalties for violating these rules will be in the sole discretion of the Meet Referee which may include ejection from the meet.

**Deck Personnel/Locker Rooms/Credentialing** - Only registered and current coaches, athletes, officials and meet personnel are allowed on the deck or in locker rooms. Access to the pool deck may only be granted to any other individual in the event of emergency through approval by the Meet Director or the Meet Referee. The General Chair of MS, Program Operations Vice-Chair of MS, Officials Chairs of MS, and the Michigan Swimming Office staff are authorized deck personnel at all MS meets. Personal assistants/helpers of athletes with a disability shall be permitted when requested by an athlete with a disability or a coach of an athlete with a disability.

Lists of registered coaches, certified officials and meet personnel will be placed outside the Holland Aquatic Center pool lobby. Meet personnel will check the list of approved individuals and issue a credential to be displayed at all times during the meet. This credential will include the host team logo, name as well as the function of the individual being granted access to the pool deck (Coach, Official, Timer, or Meet Personnel). In order to obtain a credential, Coaches and Officials must be current in all certifications through the final date of the meet. Meet personnel must return the credential at the conclusion of working each day and be reissued a credential daily.

All access points to the pool deck and locker rooms will either be secured or staffed by a meet worker checking credentials throughout the duration of the meet.

**Swimmers with Disabilities** - All swimmers are encouraged to participate. If any of your swimmers have special needs or requests please indicate them on the entry form and with the Clerk of Course and/or the Meet Referee during warm ups.

**General Info** - Any errors or omissions in the program will be documented and signed by the Meet Referee and available for review at the Clerk of Course for Coaches review. Information will also be covered at the Coaches' Meeting.

**First Aid** - Supplies will be kept in the pool office.

**Facility Items –**

- (A) No smoking is allowed in the building or on the grounds of the Holland Aquatic Center.
- (B) Pursuant to applicable Michigan law, no glass will be allowed on the deck of the pool or in the locker rooms.

- (C) No bare feet allowed outside of the pool area. Swimmers need to have shoes to go into the hallway to awards or concessions.
- (D) An Emergency Action Plan has been submitted by the Host Club to the Safety Chair and the Program Operations Chair of Michigan Swimming prior to sanction of this meet and is available for review and inspection at the pool office.
- (E) To comply with USA Swimming privacy and security policy, the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.
- (F) Deck changing, in whole or in part, into or out of a swimsuit when wearing just one suit in an area other than a permanent or temporary locker room, bathroom, changing room or other space designated for changing purposes is **prohibited**.
- (G) Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.

**Meet Director** – Sara Kadzban (a USA Swimming member) skadzban@mlaswim.org

**Meet Referee** - Steve Weeks 616-566-0986 steve.weeks@evoqua.com

**Safety Marshal** – Thomas Miller

**Administrative Official** - Betty Peristeridis 269-760-3996 bperisao@gmail.com

**West Michigan Classic A-B-C Invitational**

**Sanction Number MI 1617126**

**Saturday Morning**

**12 & Under Session**

**Warm-up 8:00 AM Check-in Closes 8:15 AM**

**Meet Starts 9:00 AM**

Girls	Age	Description	Age	Boys
1	12 & Under	400 IM	12 & Under	2
3	12 & Under	50 Backstroke	12 & Under	4
5	12 & Under	100 Breaststroke	12 & Under	6
7	12 & Under	200 Butterfly	12 & Under	8
9	12 & Under	100 Freestyle	12 & Under	10
11	12 & Under	50 Breaststroke	12 & Under	12
13	12 & Under	200 Freestyle	12 & Under	14

**Saturday Afternoon**

**13 & Over Session**

**Warm-up immediately following morning session but not before 1:00 PM.**

**Check-in closes at 1:15 PM or not until 15 minutes after warm-up starts.**

**This time will be announced.**

**Meet starts 90 minutes after warm-up begins but not before 2:30 PM.**

Girls	Age	Description	Age	Boys
15	13 & Over	200 Freestyle	13 & Over	16
17	13 & Over	100 Backstroke	13 & Over	18
19	13 & Over	200 Breaststroke	13 & Over	20
21	13 & Over	100 Butterfly	13 & Over	22
23	13 & Over	100 Freestyle	13 & Over	24
25	13 & Over	400 IM	13 & Over	26

**West Michigan Classic A-B-C Invitational**

**Sanction Number MI 1617126**

**Sunday Morning**

**12 & Under Session**

**Warm-up 8:00 AM Check-in Closes 8:15 AM**

**Meet Starts 9:00 AM**

Girls	Age	Description	Age	Boys
27	12 & Under	400 Freestyle	12 & Under	28
29	12 & Under	100 Backstroke	12 & Under	30
31	12 & Under	200 Breaststroke	12 & Under	32
33	12 & Under	100 Butterfly	12 & Under	34
35	12 & Under	50 Freestyle	12 & Under	36
37	12 & Under	200 Backstroke	12 & Under	38
39	12 & Under	50 Butterfly	12 & Under	40
41	12 & Under	200 IM	12 & Under	42

**Sunday Afternoon**

**13 & Over Session**

**Warm-up immediately following morning session but not before 1:00 PM.**

**Check-in closes 1:15 PM or not until 15 minutes after warm-up starts.**

**This time will be announced.**

**Meet starts 90 minutes after warm-up begins but not before 2:30 PM.**

Girls	Age	Description	Age	Boys
43	13 & Over	50 Freestyle	13 & Over	44
45	13 & Over	200 IM	13 & Over	46
47	13 & Over	200 Backstroke	13 & Over	48
49	13 & Over	100 Breaststroke	13 & Over	50
51	13 & Over	200 Butterfly	13 & Over	52
53	13 & Over	400 Freestyle	13 & Over	54







**Meet Evaluation Form**  
**Sanction Number: MI1617126**

Name of Meet West Michigan Classic A-B-C Invitational

Date of Meet July 15-16, 2017

Host of Meet MLA

Place of Meet Holland Community Aquatic Center

Who do you represent (circle)?      Host Club                      Visiting Club                      Unattached

Describe yourself (circle)    Athlete      Coach      Official      Meet Worker      Spectator

**Please rate the overall quality of this meet:**

(Please write any comments or suggestions below or on the reverse side)

	Low			High	
1. Swimming pool (e.g., water quality, ventilation)	1	2	3	4	5
2. Equipment (e.g., timing system, PA system):	1	2	3	4	5
3. Swimmer facilities (e.g., locker rooms, rest areas):	1	2	3	4	5
4. Spectator facilities (e.g., seating, rest rooms):	1	2	3	4	5
5. Meet services (e.g., concessions, admissions, programs):	1	2	3	4	5
6. Officiating	1	2	3	4	5
7. Awards and award presentations:	1	2	3	4	5
8. Safety provisions:	1	2	3	4	5
9. Overall success of the meet:	1	2	3	4	5
10. Other (please specify):	1	2	3	4	5

**Return this completed evaluation to a representative of the Meet Host. Thank you.**

**Meet Host: Copy all of these submitted Meet Evaluations to the current Program Operations Vice-Chair (Joe McBratnie) and the Michigan Swimming Office (Dawn Gurley and John Loria) within 30 days.**